

**Subject:** Mayor Garcetti's Inauguration - IMPORTANT MEMO PLEASE READ!  
**From:** "garcetti.rsvp@lacity.org" <inauguration2017check-in@eventmail.eventfarm.com>  
**Date:** 06/29/2017 09:04 AM  
**To:** mike@wilshirecenter.com



## **MEMO TO INAUGURATION GUESTS**

Dear Mike,

YOU ARE CONFIRMED to attend the 2017 Inauguration of Mayor Eric Garcetti  
Saturday, July 1, 2017.

### **2017 Inauguration of Mayor Garcetti**

**Doors Open at 5:00pm NEW TIME; Guests must be seated by 6:30pm**  
**Please arrive early to clear security and ensure your entrance!**

Los Angeles City Hall

Spring Street Steps

Included in this memo are all pertinent details for the event. Please feel free to bring this document with you on the day of and please consult this memo should you have any questions.

Due to the large nature of the event, only confirmed guests will be admitted.

### **Transportation and Parking Information**

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**If possible, consider alternative transportation to get downtown**

We are encouraging all guests to use public transportation, a car service or rideshare where possible. Parking is limited and due to the large nature of the event, guests are encouraged to find alternative transportation methods.



**LYFT:**

Don't get caught in traffic, take LYFT on Saturday! Please use the code **LAterm2** valid for 10% off up to 2 rides on the Lyft platform.

\*\*\*Promo code, valid on 7/1-7/3/2017 and are available through Los Angeles

*(Lyft credits shall only be redeemed by an individual or entity if allowed by applicable law (including but not limited to gift laws) and the use of ride credits is not in violation of any law, regulation or ordinance. Lyft credits must be redeemed by 7.1.17. Lyft's terms of service apply <https://www.lyft.com/terms>.)*

**UBER:**

Don't want to drive or hassle with parking Saturday? Let our friends at Uber take you to the Mayor's Inauguration instead! Enter the code **SHARELA** into the promo code field of the 'Payment' section in your Uber app to redeem (2) free rides up to \$15 each, courtesy of Uber.

\*\*\*Promo code valid on 7/1/17 from 10am-12am. Trips must begin or end at LA City Hall.

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### **City Parking - No Charge, Limited Spaces, No Pass Required**

1. City Hall East LA Mall, 225 N Los Angeles Street | LA, CA 90012  
Please enter from the west side of Los Angeles Street between Temple and 1st Streets (keep in mind this street has a center divider which only allows parking lot entrance to southbound traffic).
2. Judge Also Parking (Lot JA) - Judge John Also Parking Lot - This lot is located at the corner of Judge John Also and Temple Streets. Entrance is available off of Judge John Also Street and Temple Streets.

### **Public Parking - Paid Parking**

1. Also Street Parking Garage
  - a. 101 Judge John Also Street | Los Angeles, CA 90012
  - b. \$3 flat rate after 5pm
2. Joe's Auto Parks Parking Lot - Spring Street
  - a. 220 S. Spring Street | Los Angeles, CA 90012
  - b. \$7 flat rate
3. Joe's Auto Parks Parking Lot - Spring Street
  - a. 253 S. Spring Street | Los Angeles, CA 90012
  - b. \$7 flat rate
4. Joe's Auto Parks Parking Lot - Commercial Street
  - a. 319 E 2nd Street | Los Angeles, CA 90012
  - b. \$7 flat rate
5. Cathedral of Our Lady of Angels - Temple Street
  - a. 555 W. Temple Street
  - b. \$9 flat rate

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### **Wheelchair Access**

If you require wheelchair access please email [garcetti.rsvp@lacity.org](mailto:garcetti.rsvp@lacity.org) and we will put you on the list.

- Please note that all other handicap parking is available at the lots listed above. Additionally, guests may be dropped off on Main street in the event that they are unable to walk from the parking lots to the registration.

### Arrival Instructions



#### **Arrive Early! Gates will open at 5:00pm; Seating is first-come first-served**

This will help facilitate check in and clearing security.



#### **Check-In**

Check-In will take place on the South Lawn of City Hall. Please follow the guides and signage and check in at the corner of W 1st Street and S Main Street. **If you rsvp'd for yourself and a guest, please plan to check-in with your guest.**



#### **Only confirmed and approved guests will be admitted to the Inauguration**

Unapproved additions and/or substitutions are strictly prohibited and will be turned away.

**Only those who RSVP'd and are on the guest list will be admitted**. Please do not bring a guest to the event unless that person is already a confirmed attendee.



#### **Seating is first-come, first-served; Guests must be seated by 6:30 pm.**

Due to the overwhelming positive response, this event is over capacity. As a result, **seating will be on a first-come, first-served basis**. Guests are strongly encouraged to arrive early. In addition there will be **NO SAVED SEATING**.



#### **What to leave at home**

The following items are prohibited:

- Video Recorders (other than handheld mobile devices)
- Large book bags, duffle bags or backpacks
- Glass beverage containers
- Tobacco products
- Strollers
- Any pointed objects
- Aerosol containers
- Guns, ammunition, fireworks, electric stun guns, mace, martial arts weapons/devices, or knives of any size

Guests should not bring these items with them as there is nowhere to store belongings and unauthorized items confiscated by security prior to admittance.

### Friendly Reminders

 Weather

-  
Free

#### Dress for the Weather

The Inauguration will take place outside in front of City Hall. Guests are asked to anticipate a warm LA summer day and it's recommended that guests dress in comfortable attire. Please also be prepared to walk from the parking garages and possibly wait in line to check in and clear security, so comfortable shoes are highly recommended.

 Free

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**Please make sure to eat and hydrate prior to arrival.**

Depending on your arrival time, you will be in your seats for approximately 2-3 hours, please eat and hydrate in advance as food and beverages will not be available once in the inauguration perimeter. Water bottles will be allowed through the security checkpoint.

On behalf of Mayor Eric Garcetti, we look forward to seeing you at the Inauguration.

-Office of Mayor Eric Garcetti

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This email was sent to mike@wilshirecenter.com

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